



# University of the Nations, Kona - Outreach Receipt

Receipt # : \_\_\_\_\_

This receipt is required when a vendor receipt is not available for an expense over the equivalent of US \$75.

Vendor Name: \_\_\_\_\_

Date of expense: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ (mm/dd/yyyy)

Description of the expense: \_\_\_\_\_

Vendor / Recipient Printed Name and Signature: \_\_\_\_\_

Outreach Leader Signature: \_\_\_\_\_

<b>Expense:</b>	Amount: _____
	Local Currency Type: _____



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